

Cincinnati Contra Dancers

Meeting to facilitate the decision -making processes of the contra dance community

Members present:

Jim Vogt

Pam Stoll

Eileen Bens

Meeting date: February 25, 2003

Cincinnati Contra Dancers have had several significant changes to the community – the move to St. Marks being the most significant as well as a recent change in the leadership staff. We three met to discuss ways to more clearly define the decision -making processes while allowing for full participation of the community of contra dancers. These are our suggestions.

1. The Notebook:

A loose leaf binder would be available at all dances. It could be kept at the table with the money or at the counter with the bulletin board and name tags. This binder would contain 1) a copy of the bylaws 2) recent minutes of meetings (and decisions) 3) blank pieces of paper for members to write down issues, concerns, and thoughts to be discussed at the next meeting 4) a current list of the leadership members and how to get a hold of them 5) a list of the e-mail of anyone who wishes to be included in the discussions which take place through e -mails (more about this in #4)

2. Meetings are to be announced at the dances and communicated through e -mail. An announcement will be placed in The Notebook. Anyone may attend meetings but only the voting members may vote.

3. Significant purchases must be voted upon, with input from members solicited prior to the vote. Significant purchases include: 1) any purchase toward improving the current facility and 2) anything over \$500.

4. E-Mail

- Maintain a list of e -mails of leadership committee and the voting membership who wish be included in the list. (It is the responsibility of the individual members to make sure their e -mail address is included in the list.)
- This list will posted in The Notebook
- Issues may or may not be decided through e -mail. The Leader of the leadership committee will make that decision.
- The Leader will be responsible for contacting Leadership Committee members without an e -mail.

5. The Notebook and the e -mail lists to be maintained by either the Secretary or by an appointee from the voting membership.