

**Cincinnati Contradance Board Meeting Minutes 12/3/2018 7:00 pm**

**Facilitator:** Kristen Planeaux and Debbie Barrett

**Secretary:** Christie Armstrong

In attendance: Board members Christie Armstrong, Deb Barrett, Frank Buschelman, Patricia Gorman, Larry Lankford, John McCain, Chuck Reidmiller, Darlene Underwood, Charles Wallner, Chris Wood

Also attending: Liz Burkhart, Lea Crane, Karen Keeton, Kristen Planeaux, Robin Roland, Lynne Ross, Ryan Smith

1. Board of Elections – Kristen
  - a. All nominees were elected
    - i. Facilitator: Debbie Barrett
    - ii. Treasurer: Frank Buschelman
    - iii. Co-facilitator: Darlene Underwood
    - iv. Secretary: Christie Armstrong
    - v. Members at Large: Charlie Wallner, Larry Lankford
2. Treasure Report – Frank
  - a. A summary of the group finances was presented. Please contact Frank for details.
  - b. Other items brought forth by Frank
    - i. PayPal Account
      1. It was decided to open a PayPal account to allow Frank to make a one-time payment since there will be no charge to us. Frank will get back to us with what fees would be going forward.
    - ii. Credit Card payments
      1. The decision was made to Investigate credit card payments for dances
      2. PayPal and CC payments information will be sent to the board by Frank before making any decisions
    - iii. With cash flow teetering on \$50,000, which requires a more complex tax form, we are looking at hiring a bookkeeper.
      1. Frank will ask Rebecca Pace and Fine Arts Fund for Bookkeeper recommendations and compare fees
      2. He will report back to the board before making a decision
    - iv. Has attendance decreased?
      1. Our donations had decreased \$21 on average on Monday nights, comparing 2nd half to 1st half of 2018.
      2. Liz (or stand-in) will count dancers during line-up for 2<sup>nd</sup> dance on Mondays and Saturdays; noting who's calling and the band; also noting any regional events or other conditions (such as weather) that may affect attendance
3. Kristen reported on her projects and passed along information
  - a. Sound system estimated to be around \$10,000 for speakers, speaker installation, & mixing board.
    - i. Bob Frankenhoff already did research. John McCain and Josh Telescan will work with Bob, including to write agreement with WFAC.
    - ii. Check with Milan about mounting speakers in the expected-to-be-renovated hall.
    - iii. They will report back to the board before moving forward
  - b. Sliding scale for admission price
    - i. Liz will continue with this project
    - ii. Collaborate with Chris Wood on sliding scale
  - c. Update Board board graphics
    - i. Chris Wood will work on this.
4. New Year's Eve dance
  - a. Liz Burkhart is organizing
  - b. Rosenthorns and Michael Rondstadt (cellist) playing
  - c. Bob Frankenhoff doing sound
  - d. Emily Abel from Cleveland calling
  - e. \$150 per band member and caller + travel expenses for caller

- f. Potluck at 6pm. \$10.00 donation at the door
  - g. Liz suggested we delete the NYE dance next year, or at least sometimes? There was mostly skepticism for this proposal.
5. Cleanup crew discussion
    - a. The dance floor was scraped from scooting the fans across the floor
    - b. Piano bench was damaged (it was observed that there was no piano bench on stage Saturday night, so this could have happened outside out event)
    - c. Trisha Gorman agreed to be Cleanup Crew Boss coordinator
    - d. Karen agreed to be Opener coordinator
    - e. Need growth in the cleanup crew lineup
    - f. Trisha will send updated Opening and Closing guidelines to Christie
  6. Policy on how to get new information to Contra Dance Community
    - a. Deb Barrett will make announcements at the dance telling members what is on the agenda for upcoming business meetings
    - b. Chuck will put the date and agenda for upcoming meetings on the website.
    - c. Liz will add the information to Facebook as well.
  7. Membership confidentiality policy
    - a. The Board made a decision to not send out names and information about members
    - b. Charlie will help with wording to be put in a confidentiality policy
    - c. John will bring a copy of the by-laws to next meeting
  8. Caller's Language
    - a. Darlene stated we gave callers guidelines on use of the word, "Gypsy" only. We discussed other words, like, gents and ladies, but no guidelines on those were distributed
    - b. Charlie shared his memory of our discussion in June when we agreed as a group to not use the word, "Gypsy", but other old words would stay the same.
    - c. Frank will contact Dugan and Alex to let them know we want to use "Gents & Ladies" during 2019 PTF weekend
    - d. A special workshop during 2019 PTF will clearly state they will be using "Ravens and Larks"
    - e. Darlene stated that Lisa Greenleaf recommended as a community we decide what our community wants to be, and what the word usage will be, and create a policy on it.
      - i. Charlie emphasized that everyone must have a voice in this and that as a community we listen to all sides – giving everyone a chance for their opinion to be heard.
      - ii. We need to recognize every opinion and let everyone know they were heard and considered.
  9. Liz Burkhart was recognized for spearheading the monthly Cincinnati gender-free contra dance
    - a. As a group, we decided to support the effort monetarily with a one-time stipend of \$350 toward the next dance in December.
    - b. Liz will report back to the board, how many attended, how much money was received from dancers and how much was spent on the hall and talent.
    - c. Ongoing support will be discussed at a later board meeting.
  10. "Liz Burkhart has been managing our FB group, which mostly involves approving new members. I think Charlie said he'd start helping w/ that.
    - a. Liz has made FB event pages (ex for upcoming Sat dance & for New Year's dance), & will continue to do so.
    - b. Agenda – shouldn't FB Manager be on Exec Board? Consider for next year
    - c. Charlie indicates that By-Laws say we can add an officer."
  11. A member brought forth concerns about a fellow dancer making unwanted gestures or remarks during a dance
    - a. As it was already 8:17, everyone, including the concerned dancer was ready to go dance.
    - b. An agreement was made to meet next Monday, 12/10, at 7:30 pm with the dancer and executive board.

